# **Title – Tiny Coders**

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| **Date of Meeting:** | 5/14/2020 |
| **Minutes Prepared By:** | Erika Valle-Baird |

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| 1. Purpose of Meeting | |
| * Member Introductions * Project Overview * Discuss who will be communicator w/ other members * Discuss who will be note taker and note uploader * Collect questions about project for future discussion * Discuss modeling techniques to use on project * Discuss possible future meeting schedule |

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| 2. Attendance at Meeting | | |
| *Name* | *Team* |  |
| Erika Valle-Baird | Tiny Coders |  |
| Domeniko Kodra | Tiny Coders |  |
| Mohammed Khoshkhoiyazdi | Tiny Coders |  |
| Madison Bilko | Tiny Coders |  |
| Collin Cavanaugh | Tiny Coders |  |

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| 3. Meeting Notes, Decisions, Issues | | |
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* Team introduced selves.
* Team created a name for self.
  + Tiny Coders was implemented as a name for Team 1.
* Team began discussing the Requirements Document and assigned members to portions of the aforementioned document.
* Team discussed which modeling techniques would be implemented for first deliverable.
* Team went over the projects and determined that there were a number of unanswered questions. Team decided to collect all the questions for the purpose of getting clarification from the professor. The question list is enumerated below.
* Assigned diagrams for first two deliverables.
* Team discussed possible weekly meeting dates and times that worked for everyone, however at this time it must be taken on a week to week basis due to work and school schedules.
  + This decision is tentative pending Domeniko and Madison’s schedule changes at the end of May.
* Discussed who would like to do specifics for the project.
  + Project plan discussed.
  + Requirements Document and project plan.
* The depth of code work was brought up in terms of the final deliverable. It was brought up that this was an issue we should further clarify with the professor.
* Discussed programming language backgrounds.
  + Languages everyone is comfortable writing in for the project.
  + Information about previous classes completed.
  + Madison is comfortable with HTML and JavaScript for website end.
  + Shared website information including tutorials for Java Netbeans and JavaScript.

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| 3. Open Questions, Tabled Items, Outstanding Issues |

* Questions related to weekly reports
  + Contacted professor about how to turn in weekly reports.
    - Would he like the reports turned in via the project folder created on GitHub, emailed, or will an assignment be created via Canvas?
* How should we connect and implement the website with the database?
* Questions related to first deliverable (5/30)
  + What should we begin tackling to get the project and assignments finished early to allow for revision?
* Future Implementation Questions
  + What should we expect in terms of the contribution of each member?
  + Has everyone looked over the deliverable examples and understood what is required and being asked of them?
  + What languages is everyone comfortable with for creating a website?
  + Does a working website have to be created?
  + What modeling techniques should be used on specific deliverables?
    - Should use case models be applied for the requirements document?
    - Should class models be applied for all the deliverables?
    - Should a context archetype model be used for the requirements document?

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| 4. Action Items | | | | |
| *Action* | *Assigned to* | *Due Date* | *Status* |
| Upload Meeting Notes and solicit questions about notes | Erika | 5/15/2022 (11:59pm) | In Progress |
| Collect agenda items for next meeting | All | 5/14/2022 | In Progress |
| Determine responsibilities for first deliverable | All | 5/14/2022 | In Progress |

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| 5. Next Meeting | | | | | |
| *Target Date:* | *5/21/2022* | *Time:* | *3:30 PM* | *Location:* | *Virtual via Zoom/Discord* |
| *Objectives:* | * Prepare first deliverable for 5/25/2022, early to allow time to clean up and revise. | | | | |